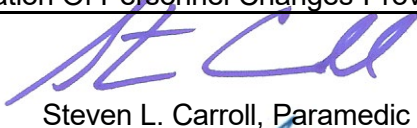



COUNTY OF VENTURA HEALTH CARE AGENCY		EMERGENCY MEDICAL SERVICES POLICIES AND PROCEDURES	
Policy Title: Notification Of Personnel Changes-Provider		Policy Number 342	
APPROVED:  Administration: Steven L. Carroll, Paramedic		Date: June 1, 2024	
APPROVED:  Medical Director: Daniel Shepherd, MD		Date: June 1, 2024	
Origination Date: May 15, 1987			
Date Revised: April 8, 2021		Effective Date: June 1, 2024	
Last Review: April 11, 2024			
Review Date: April 30, 2027			

I. PURPOSE

To define a procedure to assure that the Ventura County Emergency Services Agency is notified of hiring, leave of absence, or termination of employment of an EMT, Paramedic or MICN.

II. AUTHORITY:

Health and Safety Code, Chapter 1, Article 1.

III. POLICY

Each provider of prehospital EMS services shall notify, Emergency Medical Services Administrative Office, in writing or by e-mail, of hiring, leave of absence, or termination of employment of an EMT, Paramedic or MICN within 5 working days of taking action.