

How to Register an Out-of-Hospital Birth

Dear Parents:

Congratulations to you and your newborn baby!

Ventura County Office of Vital Records wants to help you register your baby's birth and get a birth certificate. We are offering this help because you did not give birth in a hospital – where hospital staff would have registered the birth. If a physician or certified nurse midwife / licensed midwife attended the birth they are responsible to complete the worksheet provided in this packet.

Please read this pamphlet very carefully. It will walk you through the process of registering your baby's birth.

This pamphlet includes a worksheet that must be completed by the physician or certified nurse midwife / licensed midwife who attended the birth or the parents if the birth was unattended.

Health and Safety Code Sections (HSC) 102400 and 102415 require that you register the birth of this child with the local registrar within twenty-one (21) days of the birth. Please submit the worksheet as soon as possible to allow for timely registration.



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Information for Physicians and Professionally Licensed Midwives or Certified Nurse-Midwives

Dear Physician or Professionally Licensed Midwife or Certified Nurse-Midwife:

The Ventura Department of Public Health-Vital Records understands you recently attended the birth of a child outside of a hospital or state-licensed alternative birth center. Health and Safety Code Sections (HSC) 102400 and 102415 require that you register the birth of this child with the local registrar within twenty-one (21) days of the birth.

1. Please review this pamphlet and complete the enclosed worksheet documents. Work with the parent(s) of the child so they can help gather the required information.
2. Contact us at 805-981-5172 for information on the registration process and to schedule an appointment.
3. Email the worksheet documents to birth.desk9815140@ventura.org for review and to prepare the birth certificate and generate the birth certification page. You will sign the birth certification page as the attendant. You will be required to present valid government-issued photo identification and your current professional license number to the local registrar for verification. If you are not currently licensed as a physician, certified nurse-midwife, or licensed midwife, you cannot register the birth. Births attended by unlicensed individuals must be registered by the parents.
4. Please advise the parents that they need to visit the local registrar if they will sign the birth certificate as an informant. Parents will be required to present valid government-issued photo identification to the local registrar for verification. Although VCPH-VR suggests that the parents sign the certificate at the time of the appointment, the local registrar can make a separate appointment for the parents.
5. Please advise the child's parents that if they are not married to each other or in a State-Registered Domestic Partnership with each other, the non-birthing parent shall not be listed on the birth certificate unless the parents sign a Voluntary Declaration of Parentage before the birth certificate is registered. Local registrar staff are authorized witnesses for the Voluntary Declaration of Parentage. The birth certificate may be amended to add another parent's name at a later date only if parentage for the child has been established by a judgment of a court or by the filing of a voluntary declaration of parentage (HSC 102425). For information on the Parentage Opportunity Program, call (916) 464-1982, [email askpop@dcss.ca.gov](mailto:askpop@dcss.ca.gov), or [visit their website](#) (<https://childsupport.ca.gov/establishing-legal-parentage/>).

The birth will not be registered until all signatures are in place. By law, the birth certificate must be registered within twenty-one (21) days of the birth (HSC 102400). Thank you for your help in registering the birth of this child.

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Information for Parents

Dear Parents:

Congratulations on the birth of your new baby!

Ventura Department of Public Health-Vital Records wants you to have information on registering your baby's birth so you can obtain their birth certificate. VCPH-VR is providing this information because you did not give birth in a hospital or licensed birth center, where staff would have prepared the birth record and submitted it to the local registrar.

1. Determine who is responsible for registering your child's birth:
 - a. If a physician or professionally licensed midwife or certified nurse-midwife attended the birth of your child, they are responsible for registering the birth with the local registrar within twenty-one (21) days of birth. Please review this pamphlet and work with your birth attendant to complete the enclosed worksheet documents. Parents need to visit the local registrar if they will sign the birth certificate as an informant. Parents will be required to present valid government-issued photo identification to the local registrar for verification.
 - b. If your child's birth was not attended by a physician or professionally licensed midwife or certified nurse-midwife, you are responsible for registering the birth with the local registrar within twenty-one (21) days of birth. Births attended by unlicensed individuals must be registered by the parents. Please review this pamphlet, complete the enclosed worksheet documents to ensure your child's birth certificate is completed correctly, and contact our office at 805-981-5172 for information on the registration process and to schedule an Appointment.

2. If a child's parents are not married to each other or in a State-Registered

Domestic Partnership with each other, the non-birthing parent shall not be listed on the birth certificate unless the parents sign a Voluntary Declaration of Parentage before the birth certificate is registered. Local registrar staff are authorized witnesses for the Voluntary Declaration of Parentage. The birth certificate may be amended to add another parent's name at a later date only if parentage for the child has been established by a judgment of a court or by the filing of a voluntary declaration of parentage (HSC 102425). For information on the Parentage Opportunity Program, call (916) 464-1982, [email](mailto:askpop@dcss.ca.gov)

askpop@dcss.ca.gov, or [visit their website](https://childsupport.ca.gov/establishing-legal-parentage/)
(<https://childsupport.ca.gov/establishing-legal-parentage/>).

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Complete the worksheet accurately with the facts of birth before the appointment with the local registrar. The information on the worksheet will be used to prepare the baby's birth certificate. HSC 102425 requires that all items be completed or accounted for, including the public health data portion of the worksheet.

If the birth was attended by a physician or professionally licensed midwife or certified nurse-midwife, they must complete form VS 10A, which provides supplemental medical information.

Evidence of Live Birth in California

If a physician or professionally licensed midwife or certified nurse-midwife attended the birth, they must register the birth, and the parents only need to provide proof to substantiate the identity of the parent(s). If the birth was not attended by a physician or professionally licensed midwife or certified nurse-midwife, the parents need to provide proof to substantiate all five facts.

Please bring to your appointment evidence to substantiate these five facts:

1. Identity of the parent(s)
2. Pregnancy of the person giving birth
3. Baby was born alive
4. Birth occurred in Ventura County
5. Identity of the witness (if applicable)

Fact 1: Identity of the Parents

A valid picture identification card issued to the parents by a government agency can be provided to prove identity. Following are some recommended documents that can be used (only the original or a certified copy is acceptable):

- A driver's license or identification card issued by a United States (U.S.) Department of Motor Vehicles Office.
- U.S. passport.
- U.S. military identification card.
- Permanent Resident Card (Green Card).
- Other valid picture identification card issued by a foreign government. (If the parents gave birth in California but are not here legally, they may be able to obtain identification verification from their consulate.)

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Fact 2: Pregnancy of the Person Giving Birth

To substantiate the pregnancy of the person giving birth, the parents may provide a pregnancy test verification form or a letter that meets all of the following conditions:

- From a physician, professionally licensed midwife or certified nurse-midwife, or clinic.
- Written on the doctor, midwife, or clinic official letterhead (not on a prescription pad).
- Signed (not stamped) by the doctor, midwife, or clinic representative or nurse.
- Contains the current issued professional license number of the physician or midwife who signed the letter.

The pregnancy test verification form or letter must include all of the following information:

- The name of person giving birth.
- The date when the person giving birth was first seen by the doctor or midwife (this date may be after the date of birth).
- The results of the person giving birth's prenatal or postpartum exams or pregnancy tests.
- The date of the person giving birth's last menstrual period.
- The date the baby was born, or was expected to be born (due date).

Fact 3: Baby was Born Alive

The parent must provide proof that the child was born alive if there was no physician or professionally licensed midwife or certified nurse-midwife that attended the birth.

Suggested methods of proving live birth include, but are not limited to:

1. Bringing the baby to the appointment, the appointment will not be conducted if the baby is not present.

If birth was unattended by a licensed physician or midwife, the following is required: Hospital/Pediatrician's medical summary on letterhead (not on a prescription pad) from a visit within the first 30 days. The original summary with original MD signature must state the following:

- Date the child was born
- Baby's health conditions
- Baby's weight at the time of the visit
- The Child's complete name and address
- MD License number

If the evidence provided is suspected to be fraudulent, the local registrar staff can decide on a case by case basis if more information is necessary to make the birth certificate complete before acceptance for registration.

Fact 4: Birth Occurred in Ventura County

The local registrar needs information showing that the person giving birth was in Ventura County on the date that the birth occurred. Documentation to confirm the person giving birth's presence in Ventura County on the date the birth occurred may include any of the following:

- If the birth occurred at the person giving birth's residence, provide an electric power, natural gas, or water bill for the period when the birth occurred. The copy

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of the bill (or statement from the company) must include the name of the utility company, the address of the residence where the birth occurred, and the name of either parent who is listed on the birth certificate.

- An affidavit (notarized statement) from someone who was with the person giving birth at the time of the baby's birth. The affidavit must contain the address of the person with the person giving birth, and the location of the birth.
- A current rent receipt or other similar document that shows the name of either parent and current address.
- A statement from a state or local government agency that requires proof of residency in California that the person giving birth was receiving services on the date of the baby's birth (e.g., WIC or Medi-Cal)

Fact 5: Identity of the Witness (if applicable)

It is not mandatory for the witness to accompany the parents to the appointment if there was no physician or certified nurse-midwife/licensed midwife that attended the birth. However, if the parents are using a witness to prove any of the other facts, then the witness needs to accompany the parents to the appointment to prove their identity. A witness may include any of the following:

- Spouse or other family member
- Friend
- Paramedic or fire department staff

If a paramedic or fire department staff was present at the birth, you can obtain a copy of the official report stating the treatment or service they provided (there may be a fee for the report). The staff does not have to be present at the appointment, nor do you have to bring a copy of their identification.

If the paramedic arrived after the baby's birth, bring a copy of the 911 call or an official report of the contents of the 911 call, along with a copy of the paramedic's report.

- If the paramedic cut the umbilical cord, or was present when the umbilical cord was cut, the report should so state.
- If the paramedic delivered the placenta, the report should so state.

Valid ID for Witness: A valid picture identification card issued to the witness by a government agency must be provided to prove identity. Following are some recommended documents that can be used (only the original or a certified copy is acceptable):

- A driver's license or identification card issued by a United States (U.S.) Department of Motor Vehicles Office.
- U.S. passport.
- U.S. military identification card.
- Permanent Resident Card (Green Card).
- Other valid picture identification card issued by a foreign government. (If the witness is not in California legally, they may be able to get identification verification from their consulate.)

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Verification

The local registrar may verify the accuracy of all information provided to register an out-of-hospital birth.

Local Registrar's Duty to Register

There is no legal authority for the local registrar to refuse to register the birth certificate. However, the local registrar is allowed to request additional information until they are satisfied the record is suitable for registration. HSC 102305 states, "The local registrar of births and deaths shall carefully examine each certificate before acceptance for registration and, if any are not completed in a manner consistent with the policies established by the State Registrar, he or she shall require further information to be furnished as may be necessary to make the record consistent with those policies before acceptance for registration."

Information to Help Register Out-of-Hospital Births

Frequently Asked Questions

Who is required to register out-of-hospital births?

When a baby is born outside a hospital, the physician or certified nurse-midwife/licensed midwife who attended the birth is responsible for registering the birth with the local registrar in the county where the birth occurred (HSC 102415). If the out-of-hospital birth was not attended by a physician or professionally licensed midwife or certified nurse-midwife, either one of the parents is responsible for registering the birth.

When must out-of-hospital births be registered?

By law, births must be registered with the local registrar within twenty-one (21) days of the birth and accepted up to one year from date of event (HSC 102400 California Code of Regulations 17 CCR § 908). There is no fee to register the birth with the local registrar within the first year.

Any birth registered on or after the child's first birthday must be processed by CDPH-VR as a Delayed Registration of Birth. If the requirements cannot be met for a Delayed Registration of Birth, another option is to apply to the local Superior Court for a Court Order Delayed Registration of Birth. More information on these processes is available at the following link:

[Correcting or Amending Vital Records](https://www.cdph.ca.gov/Programs/CHSI/Pages/Correcting-or-Amending-Vital-Records.aspx)

(<https://www.cdph.ca.gov/Programs/CHSI/Pages/Correcting-or-Amending-Vital-Records.aspx>)

Why do births need to be registered?

All births need to be registered to comply with state law. The birth must be registered before a certified copy of the birth certificate can be obtained. During a child's life, they will need a certified copy of their birth certificate to:

- Obtain a Social Security Number
- Apply for a Driver's License
- Enroll in School
- Travel or Obtain a Passport
- Register to Participate in Sports
- Apply for Various Benefits (Social Security, Military)

Birth certificates are also valuable to establish:

- Proof of Parentage
- Inheritance Rights
- Identity
- Citizenship

How can I make sure the birth certificate is completed correctly?

Ensure that the worksheet documents are completed fully with accurate information, as this information is used to create the birth certificate. The local registrar will print a working copy of the birth certificate for you to review. Please review the entire working copy of the baby's birth certificate for accuracy before signing the Birth Certification

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Page. If there are any errors, inform the local registrar immediately. Once the record has been registered, any corrections, such as misspellings or omissions, must be made through CDPH-VR, the amendment may be a second page of the birth certificate, and a fee may be charged. The [processing time](#) for amendments can be located on the CDPH-VR website (<https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.aspx>).

Am I required to complete all information on the worksheet?

All information is required by law, except for the following fields, which apply to both parents. Although not required, this information is very important for understanding pregnancy outcomes and developing needed programs.

- Race and Ethnicity
- Education
- Usual Occupation
- Usual Kind of Business or Industry
- Social Security Numbers
- Email addresses and mobile telephone numbers

There are three fields on the worksheet marked, “Hospital or Attendant Use Only”:

- Complications and Procedures of Pregnancy and Concurrent Illnesses
- Complications and Procedures of Labor and Delivery
- Abnormal Conditions and Clinical Procedures Related to the Newborn

These three fields are required for births attended by a physician or professionally licensed midwife or certified nurse-midwife. This information is not required if the parents are registering the birth.

The information regarding Women, Infants & Children (WIC), average number of cigarettes/packs per day, birth parent prepregnancy and delivery weight, birth parent height, and APGAR score marked under “Medical and Health Data: Birth Parent and Newborn” will not be transcribed onto the actual birth certificate.

Who collects the information on the birth certificate?

The birth certificate information is collected by the local health department who prepares the birth record and transmits it to the California Department of Public Health - Vital Records. State registered birth certificate information is then sent to the National Center for Health Statistics, Centers for Disease Control and Prevention.

How is the information on the birth certificate used?

The information collected is used to record what happened during pregnancy, labor and delivery, and any issues the newborn experienced. The information will be used to understand and help prevent birth defects, preterm births, maternal deaths, and other labor, delivery and birth outcomes. Information collected also assists local and state public health leaders in making decisions that address programs needed in the community such as diabetes care, teen pregnancy, WIC, etc.

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How can I obtain a certified copy of the birth certificate?

You will not automatically receive a copy of your baby's birth certificate. Once the birth is registered, you can purchase a certified copy of the birth certificate from the local registrar or County Recorder in the county where your child was born, or from CDPH-VR. The fees and processing times may vary between these offices.

How can I obtain a Social Security number for my child?

The Social Security Administration guidance limits the Enumeration at Birth program to hospital births. You can request a Social Security number for your child by contacting the nearest Social Security office. There is never a charge for a Social Security number and card from the Social Security Administration. For more information about Social Security, contact your nearest Social Security Office or call (800) 772-1213 (toll-free). You can also visit [Social Security's website](https://www.socialsecurity.gov/) (https://www.socialsecurity.gov/).

Information to Help Register Out-of-Hospital Births

Resources and Links

[Directory of County Vital Records Offices](https://www.cdph.ca.gov/Programs/CHSI/Pages/County-Registrars-and-Recorders.aspx) including local registrars
(<https://www.cdph.ca.gov/Programs/CHSI/Pages/County-Registrars-and-Recorders.aspx>)

[Parentage Opportunity Program](https://childsupport.ca.gov/establishing-legal-parentage/)
(<https://childsupport.ca.gov/establishing-legal-parentage/>)

[Social Security Administration \(SSA\)](https://www.socialsecurity.gov/)
(<https://www.socialsecurity.gov/>)

[California Department of Public Health Home Page](https://www.cdph.ca.gov/)
(<https://www.cdph.ca.gov/>)

[Obtaining Certified Copies of Birth Records](https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Obtaining-Certified-Copies-of-Birth-Records.aspx)
(<https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Obtaining-Certified-Copies-of-Birth-Records.aspx>)

[Amendments](https://www.cdph.ca.gov/Programs/CHSI/Pages/Correcting-or-Amending-Vital-Records.aspx)
(<https://www.cdph.ca.gov/Programs/CHSI/Pages/Correcting-or-Amending-Vital-Records.aspx>)

[Processing Times](https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.asp) (<https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.asp>)

What You Need to Know about Your Child's Birth Certificate

Your child's birth certificate lasts forever. Please be certain the information on the certificate is accurate and complete *before* you sign it.

- The birth certificate is a legal document.
- An amendment form is required to make corrections to the birth certificate.
- The birth certificate will become a two-page document if an amendment is requested after the original has been processed.
- Many changes on the birth certificate require the applicant to go to court for a court order, including reversing the order of last names (surnames).
- Parents may have problems receiving benefits, traveling on an airline, or obtaining a passport or Social Security Number (SSN) for their child if the birth certificate is not true and correct.
- It can take several weeks to apply an amendment. The [processing time](https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.aspx) for amendments can be located on the California Department of Public Health-Vital Records website (<https://www.cdph.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.aspx>).

Common mistakes that require amendments or court orders:

- Misspelled first, middle, or last names of child and/or parents
- Incorrect birth place or date of birth of parent(s)
- Reversed order of last names (surnames)
- Adding additional names to parent(s) or child later
- Incorrect sex of child
- Incorrect birth date

Errors on birth certificates
cannot be corrected on the original certificate.

The **original** birth certificate **does not** change, but an amendment is attached to create a **two-page** document.

- ✓ Parents, please review the information on the birth certificate carefully before you sign it.
- ✓ Your signature confirms that you have reviewed the information and that the facts are correct.

Amendment forms may be obtained at the local health department or county recorder's office, or [online](https://www.cdph.ca.gov/Programs/CHSI/Pages/Correcting-or-Amending-Vital-Records.aspx) (<https://www.cdph.ca.gov/Programs/CHSI/Pages/Correcting-or-Amending-Vital-Records.aspx>).

What You Need to Know about Data Collected from Your Child's Birth Certificate

Why is birth certificate information collected?

The birth certificate information is collected based on California Health and Safety Code (HSC) sections 102425 and 102426. This law lists all of the information required on the California birth certificate. This law also makes *all medical information confidential*.

Is birth certificate information confidential?

All medical information, including parents' race, education, occupation, SSNs, and address, is considered confidential and is not released to the public.

Access to the confidential portion of the birth certificate is limited to the California Department of Public Health, California Department of Health Care Services, California Department of Finance, ScholarShare Investment Board, local health department, persons with a valid scientific interest as determined by the State Registrar, Committee for Protection of Human Subjects, parent who signed the certificate or parent giving birth, the child named on the birth certificate, and the hospital responsible for preparing and submitting the birth record (Reference HSC 102430). This packet identifies the pages that contain confidential data collected from the parents at the top of the pages.

What is birth certificate information used for?

The information collected is used to record what happened during pregnancy, labor and delivery, and any issues the newborn experienced. The information will be used to understand and help prevent birth defects, preterm births, maternal deaths, other labor and delivery outcomes, and public health programs.

Do I have to provide all information?

All information is required by law with the exception of the parents' race, occupation, education, and SSNs. Although not required, reporting information about your race, occupation, and education helps public health programs to succeed. Without information, we cannot effectively develop public health programs to treat gestational diabetes, assist with teen pregnancies, manage services for Women, Infants & Children (WIC), and so much more.

Who collects birth certificate information?

Birth certificate information is collected by the birth clerk. It is then securely sent to the local health department, then to the California Department of Public Health - Vital Records for registration, and finally sent to the National Center for Health Statistics within the Centers for Disease Control and Prevention. If parents request an SSN for their newborn, then non-medical information as well as parent SSN (if listed) and address of where SSN card should be sent are forwarded to the Social Security Administration. Scholarshare information is collected solely for the purposes and use of the Scholarshare program.

I still have questions...

Please contact the California Department of Public Health - VitalRecords at (916) 445-2684.

Certificate of Live Birth Worksheet

*****Verify all information provided with parents, the birth certificate will reflect information provided*****

Please complete this information to prepare your child's birth certificate. Name of Child:

1A. First Name: _____

1B. Middle Name: _____

1C. Last Name: _____

Suffix (Optional): I II III IV V VI VII VIII IX X JR SR

2. Sex: Male Female Nonbinary Unknown/Undetermined

3A. Plurality: Single Twin

3B. Birth Order if more than one baby in this pregnancy.: 1st 2nd

4A. Date of Birth: _____ 4B. Time of Birth: _____ AM PM

5A. Place of Birth: _____

5B. Street Address: _____

5C. City: _____ 5D. Zip Code/Postal Code: _____ 5E. County: _____

Birth name of Parent Giving Birth (fields 9A, 9B, 9C, on child's birth certificate), unless a certified copy of a surrogate court order is presented. If only one parent is listed on the birth certificate, they must be listed in fields 9A, 9B, 9C. 9A.

First Name: _____

9B. Middle Name: _____

9C. Maiden Last Name (Birth): _____

Is this the genetic mother? Yes No

9D. Relationship to Child: Mother Father Parent

10. Birth State/Foreign Country:

US State. State Name: _____

US Territory. Territory Name: _____

Canadian Province. Province Name: _____

Mexican State. State Name: _____

Other Country. Country Name: _____

Other Country Unknown

Unknown

(Specify the Birth State/Foreign Country from the dropdown in EBRS)

11. Birth Date: _____

Parent Giving Birth Phone Number: _____

Parent Giving Birth email address: _____

Are the Parents Married

Yes No

Has a Voluntary Declaration of Parentage (VDOP) form been completed and signed? Yes No

If the parents are not married, then the biological or intended parents may sign the Voluntary Declaration of Parentage (VDOP) form to list the biological parent not giving birth or intended parent in fields 6A, 6B, 6C at the time of birth. Reference Health and Safety Code Section 102425(a)(4). Additional parents may be added through the amendment process after the certificate is registered.

PKU test done Yes , where: _____ when: _____ No

Birth Name of Parent Not Giving Birth or Intended Parent (Fields 6A, 6B, 6C, on child's birth certificate):

6A. First Name: _____

6B. Middle Name: _____

6C. Last Name: _____

Suffix: I II III IV V VI VII VIII IX X JR SR

6D. Relationship to Child: Mother Father Parent

7. Birth State/Foreign Country:

US State. State Name: _____

US Territory. Territory Name: _____

Canadian Province. Province Name: _____

Mexican State. State Name: _____

Other Country. Country Name: _____

Other Country Unknown

Unknown

(Specify the Birth State/Foreign Country from the dropdown in EBRS)

8. Birth Date: _____

Parent Not Giving Birth Phone Number: _____

Parent Not Giving Birth email address: _____

Names of Parent(s)/Informant(s) Signing the Birth Certificate:

12A. Printed Name of Parent/Informant 1 who will sign the Birth Certificate **(Required)**

Your name should be printed as you want it to appear in field 12A in lieu of an ink signature

12B. Relationship of Parent/Informant 1:

Mother

Father

Parent

Other: _____

12A. Printed Name of Parent/Informant 2 who will sign the Birth Certificate (Optional)

Your name should be printed as you want it to appear in field 12A in lieu of an ink signature.

12B. Relationship of Parent/Informant 2:

Mother

Father

Parent

Other: _____

Attendant Verification (Physician or Licensed Midwife):

Attendant phone Number: _____

13A. Attendant/Certifier Signature and Degree or Title: _____

13B. State License Number: _____

13D. Printed Name of Certifier/Attendant: _____

Address: _____

City: _____ State: _____ Zip Code/Postal Code: _____ County: _____

Email address: _____

Sexual Orientation (Mother):

Sex on Original Birth Certificate:

- Male
- Female
- Unknown
- Decline to respond

Gender Identity:

- Male
- Female
- Female to Male (FTM)/Transgender/Trans Man
- Male to Female (MTF)/Transgender Females/Trans Woman
- Nonbinary, Genderqueer, neither exclusively Male or Female
- Other Gender Category
- Do not know/unsure
- Decline to respond

Sexual Orientation:

- Lesbian, gay or homosexual
- Straight or Heterosexual
- Bisexual
- Pansexual
- Other
- Do not know/unsure
- Decline to respond

Sexual Orientation (Father):

Sex on Original Birth Certificate:

- Male
- Female
- Unknown
- Decline to respond

Gender Identity:

- Male
- Female
- Female to Male (FTM)/Transgender/Trans Man
- Male to Female (MTF)/Transgender Females/Trans Woman
- Nonbinary, Genderqueer, neither exclusively Male or Female
- Other Gender Category
- Do not know/unsure
- Decline to respond

Sexual Orientation:

- Lesbian, gay or homosexual
- Straight or Heterosexual
- Bisexual
- Pansexual
- Other
- Do not know/unsure
- Decline to respond

Father or Parent Information

Field 19 (Father or Parent)

Is the father or parent Hispanic, Latino, or Spanish?

- Yes If Yes, please specify: Cuban
- No Mexican
- Unknown Puerto Rican
- Withheld Other _____

Fields 18 and 21

Up to three races may be entered for each parent on the birth certificate. Unless otherwise specified, the selected race(s) will print on the certificate. If the parent(s) would like a different description to print on the certificate, enter it in the space provided.

Field 18 (Father or Parent)

White

- White _____
- Caucasian _____

Black or African American

- Black _____
- African American _____

Hispanic

- Mexican _____
- Mexican American _____
- Other Hispanic, specify _____

American Indian or Alaskan Native

- Alaska Native _____
- Eskimo _____
- Aleut _____
- Native American _____
- American Indian _____

Asian

- Chinese _____
- Japanese _____
- Filipino _____
- Korean _____
- Vietnamese _____
- Asian Indian _____
- Cambodian _____
- Thai _____
- Laotian _____
- Hmong _____
- Other Asian, specify _____

Native Hawaiian or Other Pacific Islander

- Native Hawaiian _____
- Guamanian _____
- Samoan _____
- Other Pacific Islander, specify _____

Unknown or Other

- Unknown _____
- Other _____
- Other _____
- Other _____

Withheld

- Withheld

Mother Information

Field 22 (Mother)

Is the mother Hispanic, Latina, or Spanish?

- Yes If Yes, please specify: Cuban
- No Mexican
- Unknown Puerto Rican
- Withheld Other _____

Field 21 (Mother)

White

- White _____
- Caucasian _____

Black or African American

- Black _____
- African American _____

Hispanic

- Mexican _____
- Mexican American _____
- Other Hispanic, specify _____

American Indian or Alaskan Native

- Alaska Native _____
- Eskimo _____
- Aleut _____
- Native American _____
- American Indian _____

Asian

- Chinese _____
- Japanese _____
- Filipino _____
- Korean _____
- Vietnamese _____
- Asian Indian _____
- Cambodian _____
- Thai _____
- Laotian _____
- Hmong _____
- Other Asian, specify _____

Native Hawaiian or Other Pacific Islander

- Native Hawaiian _____
- Guamanian _____
- Samoan _____
- Other Pacific Islander, specify _____

Unknown or Other

- Unknown _____
- Other _____
- Other _____
- Other _____

Withheld

- Withheld

20C. Father or Parent Education: (Enter Highest Level or Degree of School Completed)

- 0-11th Grade. Highest Grade Completed: _____
- High School Diploma
- Some College (No degree)
- Bachelor's Degree
- Doctorate Degree
- 12th Grade with No Diploma
- General Equivalency Diploma (GED)
- Associate's Degree
- Master's Degree
- Professional Degree

20A. Father or Parent Usual Occupation:

Work done for the longest period of time. Do **not** enter company name.

20B. Father or Parent Kind of Business/Industry:

Do **not** enter company name.

23C. Mother Education: (Enter Highest Level or Degree of School Completed)

- 0-11th Grade. Highest Grade Completed: _____
- High School Diploma
- Some College (No degree)
- Bachelor's Degree
- Doctorate Degree
- 12th Grade with No Diploma
- General Equivalency Diploma (GED)
- Associate's Degree
- Master's Degree
- Professional Degree

23A. Mother Usual Occupation:

Work done for the longest period of time. Do **not** enter company name.

23B. Mother Kind of Business/Industry:

Do **not** enter company name.

24D. Parent Giving Birth Residence Address (**Required. P.O. Boxes Are Not Acceptable.**)

Street Number and Name: _____ Apt/Suite/Unit: _____

City: _____ State/Province: _____

Zip Code/Postal Code: _____ County: _____

Medical and Health Data: Birth Parent and Newborn

Did the person giving birth receive Women, Infants and Children (WIC) food while pregnant?

- Yes
- No
- Unknown

Did the person giving birth smoke before or during the pregnancy? Enter number of cigarettes smoked per day as follows:

During the three months prior to becoming pregnant:

- Did not smoke
- Cigarettes. # per day _____
- Packs. # per day _____
- Unknown

During the first three months of pregnancy:

- Did not smoke
- Cigarettes. # per day _____
- Packs. # per day _____
- Unknown

During the second three months of pregnancy:

- Did not smoke
- Cigarettes. # per day _____
- Packs. # per day _____
- Unknown

During the last three months of pregnancy:

- Did not smoke
- Cigarettes. # per day _____
- Packs. # per day _____
- Unknown

Birth Parent: Prepregnancy Weight: _____ Delivery Weight: _____ Height: _____

APGAR score (5 minute): _____ APGAR score (10 minute): _____

25A. Date Last Normal Menses Began: (if exact date is unknown, enter the month and year) _____

25AA. Date of First Prenatal Care Visit: (if exact date is unknown, enter the month and year) _____

25B. Month Prenatal Care Began: _____ **25BA.** Date of Last Prenatal Care Visit: _____

(e.g., 1st, 2nd, 3rd, Unknown, etc.)

(Do not enter delivery date)

25C. Number of Prenatal Visits: _____

(Count only visits recorded in the most current record available. Do not estimate additional prenatal visits when the prenatal record is not up to date. Do not include non-pregnancy related visits to ER; visit to confirm pregnancy; nutritionist; dietitian; health educator, etc. Normal prenatal visits are approximately 16.)

25D. Principal Source of Payment for Prenatal Care:

- No Prenatal Care (00)
- Medi-Cal, without CPSP Support Services (02)
- Other Governmental Programs (Federal, State, Local) (05)
- Private Insurance Company (07)
- Self Pay (09)
- Medi-Cal, with CPSP Support Services (13)
- Other (14)
- Unknown (99)

26. Birthweight in Grams: _____ **26A.** Obstetric Estimate of Gestation: _____ (Completed Weeks)

26B. Hearing Screening:

- Pass Both
- Refer One
- Refer Both
- Results Pending
- Waived
- Not Med Indicated
- Test Not Available

27A. Number of Previous Live Births Now Living: _____ **27B.** Number of Previous Live Births Now Dead: _____

27C. Date of Last Live Birth: _____ (Do not count this child.)

27D. Number of Miscarriages Before 20 Weeks: (Do not count abortions) _____ **27E.** After 20 Weeks: _____

27F. Date of Last Miscarriage: _____

28A. Method of Delivery

28AA. Final Delivery Route: _____

28AB. Number of Previous Cesarean(s): _____

28AC. Fetal Presentation: _____

28AD. Forceps Attempted, But Unsuccessful:

- Yes
- No
- Unknown

28AE. Vacuum Attempted, But Unsuccessful:

- Yes
- No
- Unknown

28B. Expected Source of Payment for Delivery:

- Medically Unattended Birth (00)
- Medi-Cal (02)
- Other Governmental Programs (Federal, State, Local) (05)
- Private Insurance (07)
- Self Pay (09)
- Other (14)
- Indian Health Service (15)
- CHAMPUS/TRICARE (16)
- Unknown (99)

HOSPITAL OR ATTENDANT USE ONLY

29. Complications and Procedures of Pregnancy and Concurrent Illnesses:

Codes to Enter? Yes No Unknown

(If Yes, Hospital Staff or Attendant Circle the Appropriate Codes on VS 10A)

30. Complications and Procedures of Labor and Delivery:

Codes to Enter? Yes No Unknown

(If Yes, Hospital Staff or Attendant Circle the Appropriate Codes on VS 10A)

31. Abnormal Conditions and Clinical Procedures Relating to the Newborn:

Codes to Enter? Yes No Unknown

(If Yes, Hospital Staff or Attendant Circle the Appropriate Codes on VS 10A)

32. 6A-6C/Parent Social Security Number: _____

- Withheld None Unknown

33. 9A-9C/Parent Social Security Number: _____

- Withheld None Unknown

HOSPITAL OR ATTENDANT USE ONLY

**CERTIFICATES OF LIVE BIRTH AND FETAL DEATH
MEDICAL DATA SUPPLEMENTAL WORKSHEET
VS 10A (Rev. 1/2006)**

Use the codes on this Worksheet to report the appropriate entry in items numbered 25D and 28A through 31 on the "Certificate of Live Birth" and for items 29D and 32B through 35 on the "Certificate of Fetal Death."

Item 25D. (Birth) **PRINCIPAL SOURCE OF PAYMENT FOR PRENATAL CARE**
Item 29D. (Fetal Death) (Enter only 1 code)

- | | | |
|--|------------------------------|---------------------|
| 02 Medi-Cal, without CPSP Support Services | 07 Private Insurance Company | 99 Unknown |
| 13 Medi-Cal, with CPSP Support Services | 09 Self Pay | 00 No Prenatal Care |
| 05 Other Government Programs (Federal, State, Local) | 14 Other | |

Item 28A. (Birth) **METHOD OF DELIVERY**
Item 32A. (Fetal Death) (Enter only 1 code/number under each section, separated by commas: A,B,C,D,E,F)

- A. Final delivery route**
- 01 Cesarean—primary
 - 11 Cesarean—primary, with trial of labor attempted
 - 21 Cesarean—primary, with vacuum
 - 31 Cesarean—primary, with vacuum & trial of labor attempted
 - 02 Cesarean—repeat
 - 12 Cesarean—repeat, with trial of labor attempted
 - 22 Cesarean—repeat, with vacuum
 - 32 Cesarean—repeat, with vacuum & trial of labor attempted
 - 03 Vaginal—spontaneous
 - 04 Vaginal—spontaneous, after previous Cesarean
 - 05 Vaginal—forceps
 - 15 Vaginal—forceps, after previous Cesarean
 - 06 Vaginal—vacuum
 - 16 Vaginal—vacuum, after previous Cesarean
 - 88 Not Delivered (Fetal Death Only)
- B. If mother had a previous Cesarean—How many? _____**
(Enter 0 – 9, or U if Unknown)
- C. Fetal presentation at birth**
- 20 Cephalic fetal presentation at delivery
 - 30 Breech fetal presentation at delivery
 - 40 Other fetal presentation at delivery
 - 90 Unknown
- D. Was vaginal delivery with forceps attempted, but unsuccessful?**
50 Yes 58 No 59 Unknown
- E. Was vaginal delivery with vacuum attempted, but unsuccessful?**
60 Yes 68 No 69 Unknown
- F. Hysterotomy/Hysterectomy (Fetal Death Only)**
70 Yes 78 No

Item 28B. (Birth) **EXPECTED PRINCIPAL SOURCE OF PAYMENT FOR DELIVERY**
Item 32B. (Fetal Death) (Enter only 1 code)

- | | | |
|--------------------------|--|-------------------------------|
| 02 Medi-Cal | 05 Other Government Programs (Federal, State, Local) | 14 Other |
| 15 Indian Health Service | 07 Private Insurance | 99 Unknown |
| 16 CHAMPUS/TRICARE | 09 Self Pay | 00 Medically Unattended Birth |

Item 29. (Birth) **COMPLICATIONS AND PROCEDURES OF PREGNANCY AND CONCURRENT ILLNESSES**
Item 33. (Fetal Death) (Enter up to 16 codes, separated by commas, for the most important complications/procedures.)

DIABETES

- 09 Prepregnancy (Diagnosis prior to this pregnancy)
- 31 Gestational (Diagnosis in this pregnancy)

HYPERTENSION

- 03 Prepregnancy (Chronic)
- 01 Gestational (PIH, Preeclampsia)
- 02 Eclampsia

OTHER COMPLICATIONS/PREGNANCIES

- 32 Large fibroids
- 33 Asthma
- 34 Multiple pregnancy (more than 1 fetus this pregnancy)
- 35 Intrauterine growth restricted birth this pregnancy
- 23 Previous preterm birth (less than 37 weeks gestation)
- 36 Other previous poor pregnancy outcomes (Includes perinatal death, small-for-gestational age/intrauterine growth restricted birth, large for gestational age, etc.)

OBSTETRIC PROCEDURES

- 24 Cervical cerclage
- 28 Tocolysis
- 37 External cephalic version—Successful
- 38 External cephalic version—Failed
- 39 Consultation with specialist for high risk obstetric services

PREGNANCY RESULTED FROM INFERTILITY TREATMENT

- 40 Fertility-enhancing drugs, artificial insemination or intrauterine insemination
- 41 Assisted reproductive technology (e.g., in vitro fertilization (IVF), gamete intrafallopian transfer (GIFT))

INFECTIONS PRESENT AND/OR TREATED DURING THIS PREGNANCY

- 42 Chlamydia
- 43 Gonorrhea
- 44 Group B streptococcus
- 18 Hepatitis B (acute infection or carrier)
- 45 Hepatitis C
- 16 Herpes simplex virus (HSV)
- 46 Syphilis
- 47 Cytomegalovirus (Fetal Death Only)
- 48 Listeria (Fetal Death Only)
- 49 Parvovirus (Fetal Death Only)
- 50 Toxoplasmosis (Fetal Death Only)

PRENATAL SCREENING DONE FOR INFECTIOUS DISEASES

- 51 Chlamydia
- 52 Gonorrhea
- 53 Group B streptococcal infection
- 54 Hepatitis B
- 55 Human immunodeficiency virus (offered)
- 56 Syphilis

NONE OR OTHER COMPLICATIONS/PROCEDURES NOT LISTED

- 00 None
- 30 Other Pregnancy Complications/Procedures not Listed

EPIDEMICS AND/OR DISASTERS

- 91 COVID-19 Confirmed
- 92 COVID-19 Presumed

See reverse side for codes to Birth Items 30 and 31 and Fetal Death Items 34 and 35.

Do not enter any identification by patient name or number on this worksheet. Discard after use.
Do not retain the worksheet in the medical records or submit with the "Certificates of Live Birth or Fetal Death."

CERTIFICATES OF LIVE BIRTH AND FETAL DEATH—MEDICAL DATA SUPPLEMENTAL WORKSHEET (Continued)

Item 30 (Birth)

COMPLICATIONS AND PROCEDURES OF LABOR AND DELIVERY

Item 34 (Fetal Death)

(Enter up to 9 codes, separated by commas, for the most important complications/procedures.)

ONSET OF LABOR

- 10 Premature rupture of membranes (greater than or equal to 12 hours)
- 07 Precipitous labor (less than 3 hours)
- 08 Prolonged labor (greater than or equal to 20 hours)

CHARACTERISTICS OF LABOR AND DELIVERY

- 11 Induction of labor
- 12 Augmentation of labor
- 32 Non-vertex presentation
- 33 Steroids (glucocorticoids) for fetal lung maturation received by the mother prior to delivery
- 34 Antibiotics received by the mother during labor
- 35 Clinical chorioamnionitis diagnosed during labor or maternal temperature greater than or equal to 38°C (100.4°F)
- 19 Moderate/heavy meconium staining of the amniotic fluid
- 36 Fetal intolerance of labor such that one or more of the following actions was taken: in-utero resuscitative measures, further fetal assessment, or operative delivery
- 37 Epidural or spinal anesthesia during labor
- 25 Mother transferred for delivery from another facility for maternal medical or fetal indications

COMPLICATIONS OF PLACENTA, CORD, AND MEMBRANES

- 38 Rupture of membranes prior to onset of labor
- 13 Abruptio placenta
- 39 Placental insufficiency
- 20 Prolapsed cord
- 17 Chorioamnionitis

MATERNAL MORBIDITY

- 24 Maternal blood transfusion
- 40 Third or fourth degree perineal laceration
- 41 Ruptured uterus
- 42 Unplanned hysterectomy
- 43 Admission to ICU
- 44 Unplanned operating room procedure following delivery

NONE OR OTHER COMPLICATIONS/PROCEDURES NOT LISTED

- 00 None
- 31 Other Labor/Delivery Complications/Procedures not Listed

Item 31 (Birth)

ABNORMAL CONDITIONS AND CLINICAL PROCEDURES RELATING TO THE NEWBORN

Item 35 (Fetal Death)

ABNORMAL CONDITIONS AND CLINICAL PROCEDURES RELATING TO THE FETUS

(Enter up to 10 codes, separated by commas, for the most important conditions/procedures.)

CONGENITAL ANOMALIES (NEWBORN OR FETUS)

- 01 Anencephaly
- 02 Meningocele/Spina bifida
- 76 Cyanotic congenital heart disease
- 77 Congenital diaphragmatic hernia
- 78 Omphalocele
- 79 Gastroschisis
- 80 Limb reduction defect (excluding congenital amputation and dwarfing syndromes)
- 28 Cleft palate alone
- 29 Cleft lip alone
- 30 Cleft palate with cleft lip
- 57 Down's Syndrome—Karyotype confirmed
- 81 Down's Syndrome—Karyotype pending
- 82 Suspected chromosomal disorder—Karyotype confirmed
- 83 Suspected chromosomal disorder—Karyotype pending
- 35 Hypospadias
- 88 Aortic stenosis
- 89 Pulmonary stenosis
- 90 Atresia
- 62 Additional and unspecified congenital anomalies not listed above

ABNORMAL CONDITIONS (NEWBORN OR FETUS)

- 66 Significant birth injury (skeletal fracture(s), peripheral nerve injury, and/or soft tissue/solid organ hemorrhage which requires intervention)

ADDITIONAL ABNORMAL CONDITIONS/PROCEDURES (NEWBORN ONLY)

- 71 Assisted ventilation required immediately following delivery
- 85 Assisted ventilation required for more than 6 hours
- 73 NICU admission
- 86 Newborn given surfactant replacement therapy
- 87 Antibiotics received by the newborn for suspected neonatal sepsis
- 70 Seizure or serious neurological dysfunction
- 74 Newborn transferred to another facility within 24 hours of delivery

NONE OR OTHER ABNORMAL CONDITIONS/PROCEDURES NOT LISTED

- 00 None (Newborn or Fetus)
- 75 Other Conditions/Procedures not Listed (Newborn Only)
- 67 Other Conditions/Procedures not Listed (Fetal Death Only)

EPIDEMICS AND/OR DISASTERS

- 91 COVID-19 Confirmed
- 92 COVID-19 Presumed

Birthweight Conversion Table

Converting Pounds and Ounces to Grams																	
OUNCES																	
	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
P O U N D S	0	--	28	57	85	113	142	170	198	227	255	284	312	340	369	397	425
	1	454	482	510	539	567	595	624	652	680	709	737	765	794	822	851	879
	2	907	936	964	992	1021	1049	1077	1106	1134	1162	1191	1219	1247	1276	1304	1332
	3	1361	1389	1418	1446	1474	1503	1531	1559	1588	1616	1644	1673	1701	1729	1758	1786
	4	1814	1843	1871	1899	1928	1956	1985	2013	2041	2070	2098	2126	2155	2183	2211	2240
	5	2268	2296	2325	2353	2381	2410	2438	2466	2495	2523	2552	2580	2608	2637	2665	2693
	6	2722	2750	2778	2807	2835	2863	2892	2920	2948	2977	3005	3033	3062	3090	3119	3147
	7	3175	3204	3232	3260	3289	3317	3345	3374	3402	3430	3459	3487	3515	3544	3572	3600
	8	3629	3657	3686	3714	3742	3771	3799	3827	3856	3884	3912	3941	3969	3997	4026	4054
	9	4082	4111	4139	4167	4196	4224	4253	4281	4309	4338	4366	4394	4423	4451	4479	4508
	10	4536	4564	4593	4621	4649	4678	4706	4734	4763	4791	4820	4848	4876	4905	4933	4961
	11	4990	5018	5046	5075	5103	5131	5160	5188	5216	5245	5273	5301	5330	5358	5387	5415
	12	5443	5472	5500	5528	5557	5585	5613	5642	5670	5698	5727	5755	5783	5812	5840	5868
	13	5897	5925	5954	5982	6010	6039	6067	6095	6124	6152	6180	6209	6237	6265	6294	6322
	14	6350	6379	6407	6435	6464	6492	6521	6549	6577	6606	6634	6662	6691	6719	6747	6776
	15	6804	6832	6861	6889	6917	6946	6974	7002	7031	7059	7088	7116	7144	7173	7201	7229

1 Ounce = 28.35 Grams 1 Pound = 453.60 Grams EXAMPLE: 8 Pounds, 2 Ounces = 3,686 Grams

(Out-of-Hospital Birth Registration)

Ventura County Public Health
Office of Vital Records
2240 E. Gonzales Road, Suite 150
Oxnard, CA 93036
(805) 981-5172

Directions coming from 101 South

Exit at Rice Avenue/Santa Clara exit
At first light, Rice Avenue, turn left over the bridge
At Gonzales Road, turn right
Continue on Gonzales to Lombard and make a U-turn
2240 is the second entrance on the right

From 101 North

Exit at Rose Avenue and turn right at the light
Make a left turn on Gonzales Road
Continue on Gonzales Road
2240 is the second entrance on the right after you pass Lombard

