



COUNTY OF VENTURA HEALTH CARE AGENCY		EMERGENCY MEDICAL SERVICES POLICIES AND PROCEDURES	
Policy Title Emergency Medical Technician Initial Certification		Policy Number 301	
APPROVED: EMS Administrator:	 Steven L. Carroll, EMT-P	Date: July 13, 2017	
APPROVED: Medical Director:	 Daniel Shepherd, M.D.	Date: July 13, 2017	
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- I. PURPOSE: To identify the procedure for certification of Emergency Medical Technician.
- II. AUTHORITY: California Code of Regulations (CCR) Section 100079 and 100081; California Health and Safety Code Sections 1797.50 and 1797.175.
- III. POLICY:
 - A. General Eligibility

An individual who meets one of the following criteria shall be eligible for initial certification:

 1. Pass the cognitive examination and psychomotor skills examination of the National Registry of Emergency Medical Technicians within two (2) years from the date of application, and have:
 - a. A valid EMT course completion record or other documented proof of successful completion of any initial EMT course approved pursuant to Section 100066 of the CCR within two (2) years of the date of application, or
 - b. Have documentation of successful completion of an approved out of state initial EMT training course that meets the requirements outlined in Section 100079 of the California Code of Regulations within two (2) years of the date of application, or
 - c. A current and valid out-of-state EMT certificate, or.
 2. Possess a current and valid National Registry EMT, Advanced EMT, or Paramedic registration certificate, or.
 3. Possess a current and valid out-of-state Advanced EMT or Paramedic certificate.
 4. Possess a current and valid California Advanced EMT certification or a current and valid California Paramedic license.

- B. In addition to meeting one of the criteria listed in Section III.A, to be eligible for initial certification, an individual shall:
1. Be eighteen (18) years of age or older;
 2. Complete a background investigation via “Live Scan” through the California Department of Justice and Federal Bureau of Investigation for VCEMS as the requesting agency and a secondary notification for the State of California Emergency Medical Services Authority. Submit a copy of the “Request for Live Scan Services” form along with your application for certification as proof the service has been completed.
 3. Complete the Ventura County EMS (VCEMS) Personnel Application. VCEMS must be notified within 30 days of any change in personal contact information.
 4. Complete the Ventura County Eligibility Statement (a statement that the individual is not precluded from certification for reasons defined in Section 1798.200 of the Health and Safety Code),
 5. Have successfully completed a Professional Rescuer or Healthcare Provider level CPR course, which is consistent with the current American Heart Association Guidelines for CPR and ECC, within the previous two years,
 7. Provide a government issued form of identification,
 8. Pay the established fee
- C. The individual will be issued a wallet size card, pursuant to Section 100344, subdivisions (c) and (d) of Chapter 10 of the California Code of Regulations, after the above steps are completed and the applicant has passed the criminal background clearance.
1. The effective date of initial certification shall be the day the certificate is issued.
 2. The certification expiration date for an initial EMT certificate shall be the last day of the month two (2) years from the effective date of the initial certification.
 3. An EMT shall only be certified by one (1) certifying entity during a certification period.
 4. It is the responsibility of the certified EMT to notify VCEMS within 7 days of any change in their eligibility status as outlined in Health and Safety Code, Division 2.5, Section 1798.200. (For items that this Section applies to, see EMS Personnel Application, Eligibility Statement.)
- D. Reinstatement of an Expired California EMT Certificate:
1. The following requirements apply to individuals who wish to be eligible for reinstatement after their California EMT certificates have expired:
 - a. For a lapse of less than six months, the individual shall comply with the requirements by complying with VCEMS Policy 302, III.A 2-10.

- b. For a lapse of six months or more, but less than twelve months, the individual shall:
 - 1. Comply with the requirements of VCEMS Policy 302, III.A 2-10, and
 - 2. Complete an additional twelve (12) hours of continuing education.
- c. For a lapse of twelve months or more, but less than 24 months, the individual shall:
 - 1. Comply with the requirement in VCEMS Policy 302, III.A 2-10, and
 - 2. Complete an additional twenty-four hours of continuing education, and
 - 3. Pass the NREMT cognitive and psychomotor skills certification exams within two (2) years of the date of application for EMT reinstatement, unless the individual possesses a current and valid EMT, AEMT or paramedic National Registry Certificate or a current and valid AEMT certificate or paramedic license.