



Ventura County Community Health Center (CHC) Board Meeting Agenda

Theresa Cho, MD
Ventura County Ambulatory Care
Chief Executive Officer
Medical Director
CHC Executive Director

Lisa Canale
County of Ventura
Assistant County Counsel

Chaya Turrow
Ventura County Ambulatory Care
CHC Co-Applicant Board Clerk

Meeting Agenda
February 23, 2023
12:30 - 2:00 PM

Zoom Virtual Meeting

Link:

<https://us02web.zoom.us/j/81070247262?pwd=QkZQaVZ5ek9SU0lQnZlTG1SYlExZz09>

Meeting ID: 810 7024 7262
Passcode: 291025

Teleconference:
+1 669 900 6833

CHC BOARD MEMBERS:

DAVID TOVAR, District 1
Chair

JAMES MASON, District 5
Vice Chair

RALPH REYES, District 3
Secretary

RENA SEPULVEDA, District 1
Treasurer

MANUEL MINJARES, District 3

RENEE HIGGINS, MD, District 3

SUSAN WHITE WOOD, District 5

MELISSA LIVINGSTON, District 4

ESPY GONZALEZ, District 2

ROBERT RUST, District 3

MONIQUE NOWLIN, District 1

Persons who require accommodation for any audio, visual or other disability to review an agenda, or to participate in a meeting of the Community Health Center Board per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Clerk of the Board, 800 So. Victoria, Lower Plaza, Ventura, CA 93009 or telephonically by calling (805) 677-5291. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Clerk of the Community Health Center Board, Ventura County Healthcare Agency, 800 South Victoria Avenue, Lower Plaza, Ventura, California 93009.

Welcome to the Meeting of the Community Health Center Board of the County of Ventura. The following information is provided to help you understand, follow, and participate in the Board meeting:

Pursuant to California Government Code Section 54953 (a) et. al., time is set aside for citizen presentations regarding Community Health Center related matters. Those wishing to speak must fill out a speaker card and submit it to the Clerk.

Speaker cards for issues not on the agenda must be submitted to the Clerk prior to the beginning of the public comment period. Speaker cards for Agenda items must be submitted before the item is taken up for consideration. The Clerk may not accept any additional speaker cards once an item commences.

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total of time not to exceed five (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than thirty (30) minutes total for all speakers.

NOTE TIME LIMITATIONS ON DURATION OF SPEAKERS: The Chair may limit the number or duration of speakers on a matter pursuant to amended Resolution #205 of the Board of Supervisors establishing rules relating to oral presentations by members of the public dated September 18, 2001. If more than six (6) persons wish to speak during the public comment period, or on particular agenda items, the Chair may reduce the time each speaker is allowed to three (3) minutes or any other period of time less than five (5) minutes.

Members of the public who desire to augment their comments with visual or audio presentations using County equipment must submit their materials to the Clerk of the Board and the Chair for review before use of County equipment will be allowed. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Board, would be disruptive of the meeting, or would foster illegality. Materials not related to the jurisdiction of the Board will not be allowed.

REMINDER: All personal communication devices should be turned off or put in a non-audible mode.

NOTE: Agenda items may reference corresponding chapters in the Health Resources and Services Administration's (HRSA) Health Center Compliance Manual. You may access a full copy of the manual at <https://bphc.hrsa.gov/programrequirements/compliancemanual/introduction.html>

Opening Items:

1. Roll Call
2. Introduction of Staff and Others Present
3. Public Comments

Action Items:

4. Approval of CHC Board Meeting Agenda for February 23, 2023
5. Approval of CHC Minutes for January 26, 2023
6. Approve Community Health Center Policies
 - a. Coverage for Medical Emergencies During and After Hours
 - b. Hospital Plan for Provision of Patient Care
 - c. Ambulatory Care Standards of Care and Use of Clinical Practice Guidelines in the Clinics
 - d. Terminating Patient-Provider Relationship
 - e. Patient Complaints at Clinic Facilities
 - f. Patient Complaint Advocacy

- g. Referral Tracking for Non-Clinical Services
 - h. Assessing Patient Experience
 - i. Critical Tests and Critical Results
 - j. Pre-employment and Ongoing Staff Health Requirements
 - k. Sliding Fee Discount Program and Policy
7. Review the Status of the California COVID-19 State of Emergency and the Brown Act. Approval of Determination of March Meeting Location.
- a. Governor Newsom is lifting the State of Emergency on 2/28/23. Suite 200 at Public Health has been booked for the March 23, 2023 meeting, if that is what is decided to do.

Discussion Items:

8. Old Business
- a. CHC Board By-laws review
9. Continued Business
- a. UDS Submission – February 14, 2023
10. CEO Update – Dr. Theresa Cho, HCA, Ambulatory Care
11. Board Comments - Comments by Board members on matters they deem appropriate. A Board member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter. The Board may also direct staff to place a matter of business on a future agenda.
12. Staff Comments
13. **Adjournment**

**CHC Board presentations and materials are available by contacting the
CHC Co-Applicant Board Clerk at chcboardclerk@ventura.org.**

**Next Meeting: Thursday, March 23, 2023
2240 E Gonzales Road, Suite 200, Oxnard, CA 93036**