

Community Health Center Board of Ventura County Meeting  
Minutes for February 27, 2020

**THERESA CHO, MD**  
Ventura County Ambulatory Care  
Chief Executive Officer/Medical  
Director  
CHC Executive Director

**JOHN POLICH**  
County of Ventura Assistant  
County Counsel

**LIZETH BARRETTO**  
Ventura County Ambulatory  
Care  
CHC Co-Applicant Board Clerk

**Meeting Minutes**  
**February 27, 2020**  
**12:30 to 2:00 PM**

Ventura County Medical Center  
300 Hillmont Avenue  
Ventura, California 93003  
Large Auditorium

**CHC Board Members:**

**MELISSA LIVINGSTON, District 4**  
Chair

**RENEE HIGGINS, District 3**  
Vice Chair

**MANUEL MINJARES, District 3**  
Secretary

**RIGOBERTO VARGAS, District 1**

**RENA SEPULVEDA, District 1**

**ESPY GONZALEZ, District 2**

**TABIN COSIO, District 5**

**MICHELE SURBER, District 4**

**RALPH REYES, District 3**

**AMY TOWNER, District 1**

**SUSAN WHITE WOOD, District 5**

**1. Call to Order**

CHC Board Vice Chair Renee Higgins called the meeting to order at 12:40 pm Thursday, February 27, 2020.

**2. Roll Call**

Melissa Livingston- Human Services Agency – **absent**

Renee Higgins- HCA Medical Examiner-**present**

Manuel Minjares – City of Fillmore – **absent**

Rigoberto Vargas- HCA Public Health Director – **absent**

Espy Gonzalez- Human Services Agency- **present**

Rena Sepulveda, Turning Point Foundation – **present**

Tabin Cosio – Ventura County CEO's Office, HR – **absent**

Michele Surber-Telecare Corp. – **absent**

Ralph Reyes- Interface Children and Family Services- **present**

Amy Towner- CEO Health Care Foundation for Ventura County-**present**

Susan White Wood – Ventura County Behavioral Health - **present**

**Roll call confirmed that a quorum was present.**

**Ventura County Staff Present**

Christina Turner, Ventura County Health Care Plan

Dee Pupa, Ventura County Health Care Plan

Tipu Khan, Addiction Medicine Fellowship Program

Yolanda Huerta, Health Care for the Homeless Program

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Martin Hahn, HCA Ambulatory Care  
Robert Bravo, Ventura County CEO's Office  
Matthew Tufte, HCA Ambulatory Care  
Lucy Marrero, HCA Ambulatory Care

**Public Present** – April Rosser

3. **Public Comments** – None

### **Action Item**

4. **Agenda Review** – Board Member White Wood motioned to approve agenda with a change to move the Health Care for the Homeless Backpack Medicine presentation to the beginning of the agenda and to change presenter to Dr. Tipu Khan instead of James Boyd. Motion seconded by Board Member Sepulveda and motioned carried unanimously.
5. **Meeting Minutes** – Meeting minutes for January 23, 2020 were reviewed. Board Member Towner motioned to approve minutes and seconded by Board Member Reyes. Board Member White Wood abstained.
6. **Review and Approve QI Quarterly Report** - Ms. Marrero shared metrics and quality report from last quarter. The QI team will be reviewing 2019 UDS metrics to trend and share with CHC Board during the next meeting. Board Member White Wood motioned to approve QI quarterly report, seconded by Board Member Sepulveda and motioned carried.
7. **Review and Approve FQHC Provider Credentialing for November, 2019** - Dr. Cho presented list of FQHC providers for November of 2019. Board Member White Wood motioned to approve list of FQHC providers for November of 2019, seconded by Board Member Reyes and motion carried unanimously.

### **Presentation**

8. **Health Care for the Homeless Backpack Medicine** – Dr. Khan presented on activities to increase health services to the homeless population throughout Ventura County, specifically in encampments and hard to reach areas. Presentation received and filed.

### **Discussion Items**

9. **CHC Board Strategic Plan for 2021 - 2024** – CHC Board Clerk presented members with the previous strategic plan and explained that a new plan for 2021 -2024 needs to be developed. Board Vice Chair Higgins explained that the goal is to engage the CHC Board in the process of developing the plan. An action item to create an ad hoc committee to participate in the development of the strategic plan will be included at the next CHC Board meeting.
10. **Grants Update** – CHC Board Clerk, Lizeth Barretto
  - a. The Uniform Data System (UDS) report for 2019 has been completed and submitted to HRSA. It is currently under review. The total number of patients seen in our

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FQHC system was reported as 106,109, a slight increase from 2018. The number of homeless patients was reported as 11,958, which is a slight decrease from the 2018. The team will further evaluate the report to trend the data and share with the CHC Board at the next meeting.

11. **Board Comments** - None

12. **Staff Comments** – Dee Pupa asked to add an update on the Sliding Fee Discount Program for the March CHC Board Meeting.

13. **Adjourn** – The meeting adjourned at 1:25 pm.

Audio files of the CHC Co-Applicant Board meetings are available by contacting the CHC Co-Applicant Board Clerk at [chcboardclerk@ventura.org](mailto:chcboardclerk@ventura.org)

Minutes submitted by: Lizeth Barretto, CHC Board Clerk