

Community Health Center Board of Ventura County Meeting
Minutes for May 28, 2020

Meeting Minutes
May 28, 2020
12:30 to 2:00 PM

CHC Board Members:

THERESA CHO, MD
Ventura County Ambulatory Care
Chief Executive Officer/Medical
Director
CHC Executive Director

JOHN POLICH
County of Ventura Assistant
County Counsel

LIZETH BARRETTO
Ventura County Ambulatory
Care
CHC Co-Applicant Board Clerk

Ventura County Public Health
Administration Building
2240 E. Gonzales Road Suite 200
Oxnard, California 93036
Admin. Office, (805) 981-5101

MELISSA LIVINGSTON, District 4
Chair

RENEE HIGGINS, District 3
Vice Chair

MANUEL MINJARES, District 3
Secretary

RIGOBERTO VARGAS, District 1

RENA SEPULVEDA, District 1

ESPY GONZALEZ, District 2

RALPH REYES, District 3

AMY TOWNER, District 1

SUSAN WHITE WOOD, District 5

1. Call to Order

CHC Board Chair Melissa Livingston called the meeting to order at 12:38pm.

2. Roll Call

Melissa Livingston- Human Services Agency – **Present via teleconference**

Renee Higgins- HCA Medical Examiner- **Present via teleconference**

Manuel Minjares – City of Fillmore – **Present via teleconference**

Rigoberto Vargas- HCA Public – **Absent**

Espy Gonzalez- Human Services Agency- **Absent**

Rena Sepulveda, Turning Point Foundation – **Present via teleconference**

Ralph Reyes- Interface Children and Family Services- **Present via teleconference**

Amy Towner- Health Care Foundation for Ventura County- **Present via teleconference**

Susan White Wood – Ventura County Behavioral Health - **Present via teleconference**

Roll call confirmed that a quorum was present.

Ventura County Staff Present

Christina Turner, Ventura County Health Care Plan

Elizabeth Galway, HCA Ambulatory Care

Martin Hahn, HCA Ambulatory Care

Lucy Marrero, HCA Ambulatory Care

Dee Pupa, Ventura County Health Plan

Fernando Medina, Health Care Agency

Public Present – April Rosser

3. Public Comments – None

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Action Item

4. **Agenda Review** – Board Secretary Minjares motioned to approve agenda, seconded by Board Chair Higgins and motion carried unanimously.
5. **Meeting Minutes** – Meeting minutes for April 23, 2020 were reviewed. Board Member White Wood motioned to approve minutes, seconded by Board Secretary Minjares and motion carried unanimously.
6. **Nominations for CHC Board Officers (Chair, Vice Chair and Secretary) per Article VI of the CHC By-Laws** – Chair Livingston announced Board Officer nominees. Vice Chair Higgins and Secretary Minjares would like to continue to serve in their respective roles. Chair Livingston recommended to fill the Chair role. Nomination committee is recommending Susan White Wood for the Chair position, Renee Higgins for Vice Chair, and Manuel Minjares for Secretary. Chair Livingston provided an opportunity for other members to nominate themselves or others. No other members expressed interest. Board Member Sepulveda motioned to approve nominations, seconded by Board Member Towner. Board Member White Wood abstained. Motion carried.
7. **Approval to Accept One-Time Health Resources and Services Agency FY 2020 Expanding Capacity for Coronavirus Testing (ECT) for the Amount of \$1,689,964** – CHC Board Clerk provided a brief summary of the allowable use of ECT funds. The budget has not been completed, but the plan is to use the ECT funding to support the six drive-up testing sites, specifically staffing and supplies. Board Member White Wood motioned to approve acceptance of funding award and seconded by Board Secretary Minjares. Motion carried.
8. **Quality Incentive Metrics** – Lucy Marrero provided a brief update on the Department of Health Care Services' (DHCS) proposals to CMS for COVID-19 adjustments related to their quality programs. The PRIME proposal is to pay this year's incentive on the previous year's performance. This may be beneficial because county performed at 100%. QIP regulations are different and the current DHCS proposal is to meet minimum level of performance for all measures (20th percentile), which county anticipates surpassing.

Ms. Marrero reviewed handout on financial impact using current status of quality measures and the measures by status (met, at-risk, or pending). The team continues to work on engaging clinics to best meet quality measures via telehealth and limited face to face clinic visits. Ms. Marrero reviewed the Monthly Metric Performance Summary FY 19-20 handout of all quality measures, including UDS measures.

9. **Review and Approve Quarterly Fiscal Report - QE 12/31/19** – Jason Cavender presented the fiscal report for July 1, 2019 through December 31, 2019. Mr. Cavender provided visits, revenue, and expense reports comparing first quarter performance data to previous and budgeted performance. Report shows trending up in revenue and decrease in losses. Board Member White Wood motioned to approve the fiscal report, seconded by Board Secretary Minjares. Motion carried.

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Presentation

10. **Health Center Compliance Manual**– CHC Board Clerk provided a presentation on HRSA’s Compliance Manual and expectations of the CHC Board. There was a brief discussion on areas of opportunity to strengthen CHC Board involvement with policies and program requirements. Board Member White Wood recommended an update to the CHC Board Activity Schedule to ensure program requirements related to CHC Board activity are scheduled as needed. Presentation received and filed.

Discussion

11. **COVID-19 Operations and Response** – Dr. Cho provided a summary of continued efforts in COVID-19 testing. The FQHC sites continue to offer six drive up testing options. Since expansion of criteria there has been an increase in the testing rate. Dr. Cho has been engaging with the Public Information Officer to ensure we are reaching out to the Spanish speaking population and farmworkers. Two physicians have live streamed on Facebook answer COVID-19 questions in Spanish. The agency continues to outreach to inform the community that we do not charge for COVID-19 related services, including testing. Dr. Cho shared that she is looking into antibody testing at our FQHC sites. This is currently being offered by other entities, such as Oxnard Fire, and there seems to be interest in expanding access to antibody testing in the community. She will continue to explore the option of providing the test.
12. **Continued Business**
- a. Grants Update – CHC Board Clerk provided a brief summary on the following:
 - i. Service Area Competition (SAC) – HRSA has extended the deadline of the SAC by twelve months. HRSA will extend funding for one year and will expect a Budget Period Renewal and budget to be submitted in lieu of the SAC.
 - ii. Supplemental Grants – HRSA has announced that quarterly progress reports will be expected for each of the one-time supplemental funds that were awarded due to the COVID-19 pandemic. The first progress report will be due in July of 2020.
13. **Board Composition and Recruitment** – CHC Board Clerk reviewed the current composition of the CHC Board and recruitment goals. Patient demographic information was provided to identify any possible gaps in community representation. There are two vacancies and one anticipated vacancy. The goal is to recruit two additional members beyond the vacancies to meet a 13 member board.
14. **Board Comments** - None
15. **Staff Comments** – None
16. **Adjourn** – The meeting adjourned at 1:58pm.

Audio files of the CHC Co-Applicant Board meetings are available by contacting the CHC Co-Applicant Board Clerk at chcboardclerk@ventura.org

Minutes submitted by: Lizeth Barretto, CHC Board Clerk