



# Ventura County Community Health Center (CHC) Board Meeting Agenda

## Meeting Agenda February 25, 2021 12:30 - 2:00 PM

**Theresa Cho, MD**  
Ventura County Ambulatory Care  
Chief Executive Officer/Medical  
Director  
CHC Executive Director

**John Polich**  
County of Ventura Assistant  
County Counsel

**Lizeth Barretto**  
Ventura County  
Ambulatory Care  
CHC Co-Applicant Board Clerk

Ventura County Public Health  
Administration Building  
2240 E. Gonzales Road Suite 200  
Oxnard, California 93036  
Admin. Office, (805) 981-5101

### CHC BOARD MEMBERS:

**SUSAN WHITE WOOD, District 5**  
Chair

**RENEE HIGGINS, MD, District 3**  
Vice Chair

**MANUEL MINJARES, District 3**  
Secretary

**MELISSA LIVINGSTON, District 4**

**RENA SEPULVEDA, District 1**

**ESPY GONZALEZ, District 2**

**RALPH REYES, District 3**

**AMY TOWNER, District 1**

**DAVID TOVAR, District 1**

Persons who require accommodation for any audio, visual or other disability to review an agenda, or to participate in a meeting of the Community Health Center Board per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Clerk of the Board, 800 So. Victoria, Lower Plaza, Ventura, CA 93009 or telephonically by calling (805) 677-5291. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Clerk of the Community Health Center Board, Ventura County Healthcare Agency, 800 South Victoria Avenue, Lower Plaza, Ventura, California 93009.

Welcome to the Meeting of the Community Health Center Board of the County of Ventura. The following information is provided to help you understand, follow, and participate in the Board meeting:

Pursuant to California Government Code Section 54953 (a) et. al., time is set aside for citizen presentations regarding Community Health Center related matters. Those wishing to speak must fill out a speaker card and submit it to the Clerk.

Speaker cards for issues not on the agenda must be submitted to the Clerk prior to the beginning of the public comment period. Speaker cards for Agenda items must be submitted before the item is

taken up for consideration. The Clerk may not accept any additional speaker cards once an item commences.

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total of time not to exceed five (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than thirty (30) minutes total for all speakers.

**NOTE TIME LIMITATIONS ON DURATION OF SPEAKERS:** The Chair may limit the number or duration of speakers on a matter pursuant to amended Resolution #205 of the Board of Supervisors establishing rules relating to oral presentations by members of the public dated September 18, 2001. If more than six (6) persons wish to speak during the public comment period, or on particular agenda items, the Chair may reduce the time each speaker is allowed to three (3) minutes or any other period of time less than five (5) minutes.

Members of the public who desire to augment their comments with visual or audio presentations using County equipment must submit their materials to the Clerk of the Board and the Chair for review before use of County equipment will be allowed. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Board, would be disruptive of the meeting, or would foster illegality. Materials not related to the jurisdiction of the Board will not be allowed.

**REMINDER:** All personal communication devices should be turned off or put in a non-audible mode.

**NOTE:** Agenda items may reference corresponding chapters in the Health Resources and Services Administration's (HRSA) Health Center Compliance Manual. You may access a full copy of the manual at <https://bphc.hrsa.gov/programrequirements/compliancemanual/introduction.html>

### **Opening Items**

1. Roll Call
2. Introduction of CHC Board Members and Others Present
3. Public Comments

### **Action Items:**

4. Approval of Agenda for January 28, 2021
5. Approval of February 25, 2021 CHC Board Meeting Minutes
6. Nomination of CHC Board Treasurer- (**Chapter 19 –Board Authority/CHC Board By-Laws**)
7. Approve Federal Poverty Guidelines – (**Chapter 9 – Sliding Fee Discount Program/Chapter 19-Board Authority**)
8. Approve Provider Credentialing for January, 2020 – Dr. Cho (**Chapter 5 –Clinical Staffing**)
9. Quarterly Fiscal Report – Elizabeth Galway/Jason Cavender (**Chapter 19- Board Authority/Chapter 2- Health Center Program Oversight/Chapter 15- Financial Management and Accounting Systems**)

**Presentation:**

10. COVID-19 Vaccine Administration Efforts – Kevin Sendaydiego

**Discussion Items:**

11. Continued Business

a. Grants Update

1. UDS Update

2. Single Audit

b. Board Composition and Recruitment

12. CEO Update – Dr. Cho

13. Board Comments - Comments by Board members on matters they deem appropriate. A Board member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Board may also direct staff to place a matter of business on a future agenda.

14. Staff Comments

**CHC Board presentations and materials are available by contacting the  
CHC Co-Applicant Board Clerk at [chcboardclerk@ventura.org](mailto:chcboardclerk@ventura.org).**

**Next Meeting: Thursday, March 25, 2021 12:30-2:00PM**