

2019 SWMHE in Ventura County

After-Action

After-Action procedures are an important component of any exercise. The aim of an After-Action Meeting (AAM) is to conduct a facilitated, post-exercise session to capture and document the lessons learned, so that planning and execution can be improved for each future drill, exercise, or real event/incident. In the case of exercises, the after-action process allows participants to address concerns and gain a sense of closure related to the process.

After-Action Reports provide an opportunity for participants to: (1) capture observations, (2) identify areas in the current emergency management plan that need improvement, (3) make recommendations to improve it, and (4) record key lessons learned.

After the exercise, print and file the following in this section:

- Hot Wash notes
- After-Action Meeting PowerPoint and materials
- After-Action Report/Improvement Plan (AAR/IP)
 - External (received from VCHCC)
 - Internal (observations and improvements specific to your site)
- A copy of your sign-in sheet to show who participated in the FSE

