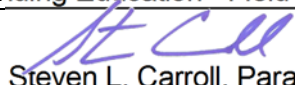
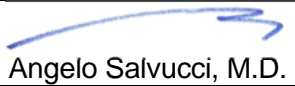


COUNTY OF VENTURA HEALTH CARE AGENCY		EMERGENCY MEDICAL SERVICES POLICIES AND PROCEDURES	
Policy Title: Continuing Education - Field Care Audit		Policy Number 1131	
APPROVED: Administration:	 Steven L. Carroll, Paramedic	Date: June 1, 2016	
APPROVED: Medical Director:	 Angelo Salvucci, M.D.	Date: June 1, 2016	
Origination Date:	August 1, 1994		
Date Revised:	December 10, 2015	Effective Date:	June 1, 2016
Date Last Reviewed:	December 10, 2015		
Next Review Date:	December, 2018		

- I. **PURPOSE:** The Field Care Audit is an important component of the continuing education of prehospital personnel, and is a vital tool in evaluating the effectiveness of mobile intensive care. These regular reviews allow team members the opportunity to critique their own performance, as well as the performance of others. In addition, the review allows all members of the EMS team the opportunity to exchange ideas and opinions on the management of patient calls, thus improving the interpersonal relationships and promoting appropriate communication patterns. Implementation of the Field Care Audit guidelines will provide a structured session with the group dynamics important in the recording critique process and will enhance the prehospital education experience.
- II. **AUTHORITY:** California Code of Regulations, Title XXII, Division 9, Chapter II, 100390.
- III. **POLICY:** Each Base Hospital shall provide at least one (1) hour of field care audit per month.
- IV. **PROCEDURE:**
 - A. All Field Care Audits shall be conducted by a Prehospital Care Coordinator (PCC).
 - B. Field Care Audits shall be a minimum of one (1) hour and a maximum of four (4) hours.
 - C. When conducting a field care audit, the following guidelines should be utilized:
 1. Field Care Audits shall have a minimum of three (3) persons in attendance, one whom shall be a PCC.
 2. Recordings should be reviewed to determine educational value before they are presented at a formal Field Care Audit session. A recording which is

specifically requested by prehospital personnel should be presented at a field care audit as soon as possible.

3. All personnel involved in a response to be discussed at a Field Care Audit should be contacted directly and encouraged to attend the review, if possible. It is appropriate to include didactic instructions as part of a recording critique program when a specific problem needs to be clarified.
4. A continuing education attendance roster shall be made for each Field Care Audit. Each prehospital personnel shall sign and print his/her name. The Ventura County Certification/authorization or paramedic's State license number shall be filled in.
5. An evaluation form shall be completed by each attendee for each hour of Field Care Audit that is provided. The Base Hospital conducting the Field Care Audit shall retain the attendance roster. A CE Certificate will be provided for each hour of Field Care Audit provided, to each attendee.
6. Fifty (50) percent of required Field Care Audit hours shall be attended in Ventura County for Ventura County certified prehospital personnel.