1. **Call to Order**
CHC Board Vice-Chair Safaeinili called the meeting to order at 12:38 pm Thursday, January 25, 2018.

2. **Roll Call**
Martin Hernandez, City of Santa Paula – present
Lisa Safaeinili, Executive Director, Westminster Free Clinic – present
Bob Rust, Software Engineer (Retired), Pleasant Valley School District Board – present
Mike Sedell, City Manager (Retired), City of Simi Valley – present
Bob Davis, Provident Bank – absent
Rigoberto Vargas, HCA Public Health Director - absent
Joe Paul, Executive Director ARC Foundation of Ventura County – absent
Jennifer Santos, City of Simi Valley – present
Catherine Rodriguez, Assistant Ventura County Executive Officer/CFO – absent
Charles Dixon, Ventura County Public Works Program Administrator – absent
Celia Woods, MD, HCA Behavioral Health Medical Director – present
Terri Yanez, Ventura County Behavior Health – absent
Rena Sepulveda, Turning Point Foundation – present
Cathy Glueckert, Ventura County Health Care Plan – present
Melissa Livingston, Human Services Agency – absent

Roll call confirmed that a quorum was present.

**Ventura County Staff Present**
Dr. Michelle Laba, HCA Medical Director, Primary Care
Dr. Renee Higgins, Associate Administrator, HCA Ambulatory Care (Specialty)
Erik Cho, Associate Administrator, HCA Ambulatory Care (Primary Care)
Lisa Canale, Ventura County Counsel
Elizabeth Galway, HCA Fiscal Manager
Lucy Marrero, HCA Quality Manager
Michele Surber, Manager Health Care for the Homeless
James Boyd, Program Assistant, Health Care for the Homeless
Chrissy Ortega, County of Ventura Chief Executive Office (CEO)

**Public Present**
Cynder Sinclair, Executive Director, Community Action

3. **Public Comments** – Cynder Sinclair, Executive Director of Community Action, spoke to the Board about collaborating with the Health Care Agency to host the Health Care for the Homeless One-Stop events and the new “care pods” for providing basic services to homeless residents in Oxnard.

**Action Items**
4. **Agenda Review** – Correction to the agenda – Board Member Livingston listed twice. Switched items # 6 and #7.

5. **Meeting Minutes** – Secretary Rust motioned to approve the December 2017 meeting minutes as presented, Board Member Sedell seconded the motion and it carried unanimously.

6. Ratification and approval of amendments to the Professional Services and Operations Agreements (PSOAs) with some of the County’s FQHCs (Magnolia, Conejo, Fillmore, PDC, Las Islas, Mandalay Bay, Moorpark, Santa Paula Hospital Clinic, Santa Paula Medical Clinic and West Ventura). Changes include revising the quality measures and correcting clinic addresses, among other modifications. PSOA amendments were approved by the Board of Supervisors on December 12, 2017 and effective January 1, 2018. – Dr. Michelle Laba presented. Board Member Sedell made a motion to ratify and approve, Secretary Rust seconded the motion and it carried unanimously.
7. Presentation and approval of new and renewal licensing and credentialing for FQHC providers (October and November 2017) – Dr. Michelle Laba presented. Vice Chair Safaeinili motioned to approve the list, Board Member Glueckert seconded the motion and it carried unanimously.

8. Approval of Ambulatory Care (AC) Performance Improvement Coordinating Council (PICC) Charter – Lucy Marrero presented and informed the Board that the charter is updated annually. Board Member Sepulveda motioned to approve the Charter, Board Member Santos seconded the motion and it carried unanimously.

Presentation

9. Health Care for the Homeless (HCH) “One Stop” outreach program was presented by Michele Surber, HCH Manager.

Discussion Items

10. Continued Business -
Grants Update - CHC Board Clerk provided a grants update that included information on the 2016 Operational Site Visit mitigation efforts that were completed in 2017; the Service Area Competitive (SAC) Application that was awarded; and the successful Changes in Scope adding specialties including Rheumatology, Urology, Podiatry, Optometry, Dental, Bariatrics, Cardiology, Pulmonology, Neurology, Dermatology, Endocrinology and Gastroenterology. Nephrology is pending. Currently, data collection for the annual HRSA grant report known as “UDS” is underway; Ambulatory Care is developing and implementing opioid overdose prevention campaign that includes patient screening and referral to treatment; there is also a project underway to implement i2i Tracks, a population health software system-wide; E-Consult project for specialty care has been launched and there is also a door-through-door transportation program under development.

11. Board Comments – Board Member Santos announced that the City of Simi Valley is having a community services grants workshop on January 30, 2018. $150,000 in funding is available for non-profit organizations serving Simi Valley residents.

12. Staff Comments – Dr. Renee Higgins announced that HCA has hired new cardiologist and a new pulmonologist and that pulmonary rehabilitation program is on the horizon.

13. Adjourn – The meeting adjourned at 1:15 pm.

Audio files of the CHC Co-Applicant Board meetings are available by contacting the CHC Co-Applicant Board Clerk at chcboardclerk@ventura.org

Minutes submitted by: Susan White Wood, CHC Board Clerk.