

Community Health Center Board Ventura County

CHC Board Minutes for

January 26, 2017

JOHNSON GILL

Ventura County Health Care
Agency Director,
CHC Board Executive Director

RENEE HIGGINS, MD

Ventura County Health Care
Agency Chief Operations
Officer, Ambulatory
Primary Care Services

SUSAN WHITE WOOD

Ventura County Health Care
Agency Grants Management
Business Support
CHC Co-Applicant Board Clerk

Meeting Minutes **January 26, 2017**

Ventura County Health Care
Administration Services Building
2240 E. Gonzales Road,
Suite #200
Oxnard, California 93036
Admin. Office, (805) 981-5101

CHC Board Members:

MIKE SEDELL, District 4
Chair of the CHC Board

MARTIN HERNANDEZ, District 3
Vice-Chair of the CHC Board

LISA SAFAENILLI, District 2
Secretary of the CHC Board

VACANT, District 1

RIGOBERTO VARGAS, District 1

JOE PAUL, District 1

BOB RUST, District 3

VACANT, District 4

CATHERINE RODRIGUEZ,
District 5

CHARLES DIXON, District 5

CELIA WOODS, MD, District 5

1. Call to Order

CHC Board Chair Sedell called the meeting to order at 12:37 pm Thursday, January 26, 2017.

2. Roll Call

Mike Sedell, City of Simi Valley, City Manager (Retired) - present
Martin Hernandez, Mayor, City of Santa Paula – absent
Rigoberto Vargas, HCA Public Health Director - absent
Lisa Safaeinilli, Executive Director, Westminster Free Clinic – present
Celia Woods, MD, HCA Behavioral Health Medical Director – present
Bob Rust, Software Engineer (Retired), Pleasant Valley School District Board – present
Charles Dixon, Public Works Program Administrator – present
Catherine Rodriguez, Assistant County Executive Officer/Interim HCA CFO – absent
Joe Paul, ARC Foundation of Ventura County – present

Roll call confirmed that a quorum was present.

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Health Care Agency Staff Present

Dr. Michelle Laba, HCA Ambulatory Care, Medical Director, Primary Care

Chrissy Ortega, HCA Analyst

John Polich, HCA Assistant County Counsel

Lucy Marrero, HCA Quality Manager

Brittany Abrams, HCA Ambulatory Care, Patient Centered Medical Homes

Susan White Wood, HCA Ambulatory Care, CHC Co-Applicant Board Clerk

Michele Surber, Health Care for the Homeless Program Director

Elizabeth Galway, HCA Fiscal Manager

3. Public Comments

There were no public comments.

4. Approval of Minutes

Board Member Safaeinilli made a motion to approve minutes from December 2016 meeting. Board Member Rust seconded the motion and it carried.

5. Agenda Review

There were no changes to the January 2017 agenda. Board Member Rust made a motion to approve the agenda, Board Member Paul seconded it and the motion carried unanimously.

6. Approval of the Annual Schedule of Reports

Board Member Safaeinilli made a motion to approve the annual schedule of reports, Board Member Woods seconded it and the motion carried unanimously.

7. Approval of the VCHCA's Self Pay Discount Policy, Charity Policy and Sliding Fee Discount Program as Required by HRSA

Board Member Wood made a motion to approve the revised policy, Board Member Dixon seconded it and the motion carried unanimously.

8. Appointment of a Strategic Planning Committee

Board Members Safaeinilli, Rust and Vargas volunteered to participate in the strategic planning committee. The CHC board will develop a strategic plan based on the most recent community needs assessment. Michele Surber will provide staff support.

8. Presentation

Ms. Lucy Marrero, HCA Quality Manager, presented an overview of the Uniform Data System (UDS) annual reporting measures. The CHC board will review these measures quarterly along with the CHC financials.

All CHC Board Presentations available by contacting the CHC Co-Applicant Board Clerk at chcboardclerk@ventura.org.

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Discussion Items

9. Continued Business

- Homeless Consumer Advisory Ad Hoc Committee Report – Michele Surber still seeking participants.
- Grants Update – Susan White Wood reported that the HRSA funded pediatric dental clinic will begin seeing patients on February 13.
- Elizabeth Galway provided a CHC fiscal update.
- Susan White Wood presented the 2016 HRSA Operational Site Visit final report and introduced John Polich. CHC Board members and VCHCA staff will work with John Polich to revise the Co-Applicant Agreement and By-Laws to comply with HRSA requirements.

10. New Business - None

11. Board Comments – None

12. Staff Comments – None

13. Adjourned

The meeting was adjourned at 1:28 pm.

The next meeting is scheduled for Thursday, February 23, 2017 12:30 pm at Ventura County Public Health Administration Building, 2240 E. Gonzales Rd. Suite 200, Oxnard, California, 93036.

Audio files of the CHC Co-Applicant Board meetings are available by contacting the CHC Co-Applicant Board Clerk at chcboardclerk@ventura.org.

Minutes submitted by: Susan White Wood, CHC Co-Applicant Board Clerk